

**Minutes of the Cedar River Watershed District
Ruby Rupner Center – Hormel Nature Center
Wednesday, January 16, 2013**

Managers Present: Steve Kraushaar Mike Jones
 Jim Gebhardt Mike Merten
 Kevin Kiser Sue Olson
 Jason Weis

Others Present: Bev Nordby, Administrator
 Jeanne Crump, Mower SWCD
 Justin Hanson, Mower SWCD
 Matt Taylor, Mower SWCD
 Tim Ruzek, Outreach Coordinator
 Dave Livingston, Dodge SWCD

Members of Public Present: Charlie Peterson

Chairman Mike Merten called the board meeting to order.

Election of Officers

Merten opened the floor for nomination of officers.

Kiser nominated Merten for Chairman. The position was declined by Merten. Jones nominated Kiser for Chairman. Kraushaar made a motion that nominations cease and to elect Kiser for Chairman. Jones seconded the nomination.

Affirmative: Jones, Kraushaar, Merten, Olson, Weis
Opposed: None
Abstained: Kiser

Merten nominated Olson for Vice Chairman. Jones made a motion that nominations cease and to elect Olson for Vice Chairman. Kraushaar seconded the nomination.

Affirmative: Jones, Kraushaar, Merten, Kiser, Weis
Opposed: None
Abstained: Olson

Olson nominated Weis for Secretary. Kiser made a motion that nominations cease and to elect Weis for Secretary. Olson seconded the nomination.

Affirmative: Jones, Kraushaar, Merten, Kiser, Olson
Opposed: None
Abstained: Weis

Kraushaar nominated Jones for Treasurer. Weis made a motion that nominations cease and to elect Jones for Treasurer. Olson seconded the nomination.

Affirmative: Kraushaar, Merten, Kiser, Olson, Weis
Opposed: None
Abstained: Jones

2013 Officers, whom will assume their positions in February:

Kevin Kiser, Chairman
Sue Olson, Vice Chairman
Mike Jones, Treasurer
Jason Weis, Secretary

Agenda

Legal Paper and Audit Bid were added to the Agenda. Jones made a motion to approve the amended agenda. Kraushaar seconded the motion.

Affirmative: Jones, Kraushaar, Merten, Kiser, Olson, Weis

Opposed: None

Public Input

No public input.

Action Items

Secretary's Report

Olson presented the minutes from the December 19, 2012 board meeting. Merten made a motion to approve the minutes. Jones seconded the motion.

Affirmative: Jones, Kraushaar, Merten, Kiser, Olson, Weis

Opposed: None

Gebhardt entered the board meeting.

Treasurer's Report

Jones reviewed the Treasurer's report for January. Kiser made a motion to approve the treasurer's report. Weis seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Jones reviewed the payables with the board. Olson made a motion to approve the payables for January. Kraushaar seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Merten made a motion that the bank designation stay the same, US Bank as the District Bank of depository for checking and 1st State Bank of LeRoy for Savings. Gebhardt seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Set Location & Time of CRWD 2013 Meetings

The board held discussion on the location and time for the 2013 Monthly Board Meetings. Jones made a motion to move the time of the meetings to 6:00pm and the location of the meetings to the Mower SWCD office, changing to a larger location as needed. Kiser seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Agreement with the Mower SWCD

The board discussed the 2013 Administrative Agreement with the Mower SWCD, with Nordby explaining the changes. The SWCD approved the agreement on January 9th at their board meeting. Kraushaar made a motion to approve the 2013 Administrative Agreement with the Mower SWCD. Olson seconded the motion.

Affirmative: Jones, Kraushaar, Merten, Kiser, Olson, Weis

Opposed: None

Abstained: Gebhardt

2013 Budget

Jones made a motion to approve the changes in the 2013 Budget due to the changes in the SWCD Administrative Agreement. Olson seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Legal Paper

The board discussed the designation of a legal paper. Jones made a motion to designate the Austin Daily Herald as the District's Legal Paper. Kraushaar seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

The Levy information will go out to all the papers and project information will go out to the papers in the area of the project.

2012 Audit Bid

The board discussed the bid from CliftonLarsonAllen to complete the 2012 Audit. Jones made a motion to accept the bid from CliftonLarsonAllen for \$2,500 to complete the 2012 audit. Olson seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Discussion and Updates

MN Corp Clean Water Grant

Hanson updated the board on the grant that he applied for to do cleanup on the Cedar River. This will include 2 weeks of work with the MN Conservation Corp.

Monitoring Update

Taylor gave an update on 2012 monitoring.

2013 Work Plan Discussion

Nordby talked about the 2013 work plan along with the 2012 accomplishments. The board held discussion. This will be discussed further in February.

H & H

The presentation for the H & H model was discussed. Around 50 attended the presentation.

Permits

Discussion was held as to how to get the word out further on permitting. Sending out an update letter to the townships and contractors was discussed.

Manager's Reports

Chairman's Report

Merten talked about the H & H presentation.

Other Manager's Report

The board thanked Merten for his time as Chairman.

Jones made a motion to adjourn the board meeting. Olson seconded the motion.

Affirmative: Jones, Kraushaar, Gebhardt, Merten, Kiser, Olson, Weis

Opposed: None

Next meeting will be Wednesday, February 20th, 2013 at 6:00pm at the Mower SWCD office.

Submitted by,

Jason Weis, Secretary, jkc