

**Minutes of the Cedar River Watershed District**  
**1408 21<sup>st</sup> Ave NW, Austin, MN 55912**  
**Wednesday, January 20, 2016**

Managers Present:   Mike Jones                                 Jim Gebhardt  
                          Kevin Kiser                                 Sue Olson  
                          Jason Weis                                 Mike Merten

Others Present:     Justin Hanson, Administrator  
                          Jeanne Crump, Mower SWCD  
                          James Fett, Mower SWCD  
                          Cody Fox, Mower SWCD  
                          Tim Ruzek, Mower SWCD  
                          Adam King, Dodge SWCD  
                          Dave Livingston, Dodge SWCD

Chairman Jason Weis called the board meeting to order.

**Agenda**

Jones made a motion to approve the agenda. Gebhardt seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

**Public Input**

No public input.

**Election of Officers**

Weis opened the floor for nomination of officers.

Jones nominated Kraushaar for Chairman. Jones made a motion that nominations cease and to elect Kraushaar for Chairman. Gebhardt seconded the nomination.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

Olson nominated Gebhardt for Vice Chairman. Olson made a motion that nominations cease and to elect Gebhardt for Vice Chairman. Jones seconded the nomination.

Affirmative: Jones, Kiser, Merten, Olson, Weis

Opposed: None

Abstained: Gebhardt

Olson nominated Jones for Treasurer. Olson made a motion that nominations cease and to elect Jones for Treasurer. Merten seconded the nomination.

Affirmative: Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

Abstained: Jones

Olson nominated Merten for Secretary. Olson made a motion that nominations cease and to elect Merten for Secretary. Jones seconded the nomination.

Affirmative: Jones, Gebhardt, Kiser, Olson, Weis

Opposed: None

Abstained: Merten

2016 Office Holders are:

Steve Kraushaar Chairman  
Jim Gebhardt, Vice Chairman  
Mike Merten, Secretary  
Mike Jones, Treasurer

## **Action Items**

### **Secretary's Report**

Merten presented the minutes from the December 16, 2015 board meeting. Jones made a motion to approve the minutes. Kiser seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

### **Treasurer's Report**

Jones reviewed the payables with the board. Merten made a motion to approve the payables for January. Gebhardt seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

Jones reviewed the Treasurer's report for January. Weis made a motion to approve the treasurer's report. Olson seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

Olson made a motion that the bank designation stay the same, US Bank as the District Bank of depository for checking and 1<sup>st</sup> State Bank of LeRoy for Savings. Weis seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

### **Set Location & Time of CRWD 2015 Meetings**

The board held discussion on the location and time for the 2016 Monthly Board Meetings. Weis made a motion to keep the time of the meetings at 6:00pm and the location of the meetings to the Mower SWCD office. Olson seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

### **Legal Paper**

The board discussed the designation of a legal paper. Olson made a motion to designate the Austin Daily Herald as the District's Legal Paper. Merten seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

### **2015 Audit Bid**

The board discussed the bid from CliftonLarsonAllen to complete the 2015 Audit. Jones made a motion to accept the bid from CliftonLarsonAllen for \$2,675 to complete the 2015 audit. Olson seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

### **Agreement with the Mower SWCD**

The board discussed the 2016 Administrative Agreement with the Mower SWCD, with Hanson explaining the changes. The SWCD reviewed the agreement on January 13<sup>th</sup> at their board meeting and made a few changes. Approval of the Agreement will be on the agenda for the SWCD February board meeting. Jones made a motion to approve the 2016 Administrative Agreement with the Mower SWCD. Olson seconded the motion.

Affirmative: Jones, Kiser, Merten, Olson, Weis

Opposed: None

Abstained: Gebhardt

### **2016 Outreach/Education Plan**

Ruzek explained the 2016 Outreach/Education Plan to the board. He talked about all of the opportunities that are available. The board held discussion about other education opportunities. Kiser made a motion to approve the 2016 Outreach/Education Plan. Weis seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

### **Discussion and Updates**

#### **2016 Work Plan**

Hanson talked with the board about the proposed 2016 Work Plan. The board held discussion on the Work Plan. The board talked about what will be next when we come to the end of the 10 year plan. Hanson talked about One Watershed One Plan and other options for the next work plan.

#### **Bonding Update**

Hanson updated the board on the bonding bill and also what Ron Harnack has been working on.

#### **Buffer Information**

Hanson gave an update on the Buffer Program.

### **Manager's Reports**

The board talked about drones and their educational benefits.

Olson made a motion to adjourn the board meeting. Weis seconded the motion.

Affirmative: Jones, Gebhardt, Kiser, Merten, Olson, Weis

Opposed: None

Next meeting will be Wednesday, February 18, 2016.

Submitted by,

---

*Mike Merten, Secretary, jkc*